



BUYER — MEAT, EGG & DAIRY

INGREDIENTS.



the finer details

Which site am I based at?

YVHQ

Which team am I a part of?

Procurement

Who do I report to?

Procurement Manager - Dairy

Who do I look after?

N/A

Team size?

N/A

Do you have responsibility for a budget?

Financial accountability for procurement categories under influence. Value c. £3-4m.

the purpose of your role

As a key member of the Yeo Valley dairy procurement team your role will be critical to ensuring that our animal based agricultural ingredients procurement supports the delivery of our Yeo Valley growth ambitions; food policy and impacts goals.

You are responsible for the procurement of Meat, Egg & Dairy Ingredients, for our Yeo Valley Fruits (YVF) and Yeo Valley Farms (Production) Ltd (YVFP) businesses. You will lead the development and delivery of the category sourcing plans which identify our future materials, suppliers and supply chains managing risk and enabling growth opportunities

A major part of the role will be to work with suppliers and business stakeholders to identify and implement supply chain efficiency and risk management programs through category management, sourcing, contracting and delivery of specific dairy projects which support the wider Dairy Procurement team.

A key role will be to set up processes and supplier relationships which enable management of dairy raw material fluctuations in the short term 3-12 week forecast horizon through trading (buying or selling) of dairy raw materials to support balancing and risk mitigation.

Your responsibilities:

- ♥ Develop and implement category plans for Meat, Egg & Dairy Ingredient categories which address consumer, customer and brand requirements in the areas of cost, service, quality and sustainability.
- ♥ Negotiate and implement supply contracts - completing market reviews where applicable to identify potential new sources of supply.
- ♥ Work with internal stakeholders, strategic suppliers and external bodies to develop and embed and measure progressive regenerative and organic farming standards within our meat eggs & dairy ingredients supply chains which will support delivery of our nature positive farming ambitions
- ♥ Optimise supplier relationships and supplier performance against key metrics, agreeing and embedding supplier improvement plans were applicable to support delivery of sustainability, quality and service requirements.
- ♥ Work with suppliers and business stakeholders to identify and implement workstreams that reduce the total cost of raw materials supply, and or support our milk balancing plan including supporting improvements in supply chains, processing & manufacturing efficiency or improve operational performance.
- ♥ Work with our customer and development teams to identify; source and contract new meat and dairy raw materials, supporting product

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qualifications & experience

Essential:

- ♥ Prior procurement experience – supplier management, category management, contracting and tendering.
- ♥ Strong negotiation and influencing skills.
- ♥ Able to work to tight or challenging deadlines.
- ♥ Self-motivated and adaptable, able to juggle multiple priorities.
- ♥ Strong numeracy, analytical, literacy and presentation skills.
- ♥ Proven collaborator and communicator. Can build relationships at all levels.
- ♥ Good understanding of supply chain risks and risk management techniques.

Desirable:

- ♥ CIPS Qualified
- ♥ Prior experience of Food Ingredients sourcing.
- ♥ FMCG/Food manufacturing experience
- ♥ Degree Educated or equivalent work experience
- ♥ Proven track record in delivering sustainable supply chain cost efficiency projects.

innovation in existing categories and successfully enter into new food categories.

- ♥ Support business budgeting and forecasting processes – through the provision of raw material price forecasting. Compile and communicate market insights which support business decision making.
- ♥ Implement raw material contracts and commercial agreements and work with the business to implement approaches that support the identification and mitigation of supply chain risks and promote balancing of dairy raw materials.
- ♥ Ensure that accurate and reliable price variance, cost saving initiatives, market reports and cover forecasts are accurately compiled and communicated within the business.

what good looks like for this role

Strategy Development

Develops and manages the implementation of sourcing strategies; using internal business and external market knowledge.

Sourcing and Evaluation

Understands the procurement lifecycle and uses appropriate procurement tools and techniques. Appropriately considers and communicates the risks and opportunities when making contracting decisions, or developing category plans.

Demand & Requirements Planning

Gathers, analyses and presents category data and proposals in a range of formats to business stakeholders and suppliers to inform decision making.

Negotiation

Plans and engages in confident negotiations which deliver the best achievable commercial outcomes.

Contracting

Is able to draft and implement standard goods framework contracts.

Supplier Management

Understands and is able to work with stakeholders and suppliers to implement and measure appropriate supplier performance metrics. Develops strong relationships with suppliers and business stakeholders which support optimised supplier performance.

HR use

Date of last review:

Job reference no:

Job level:

Job family:

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