



Multi Skilled Operator

job description



the finer details

Which site am I based at?

Which team am I a part of?

Who do I report to?

Who do I look after?

Team size?

Do you have responsibility for a budget?

qualifications & experience

Essential:

- ♥ Good team working skills
- ♥ Able to undertake manual tasks
- ♥ Attention to Detail
- ♥ Effective Communication
- ♥ Relevant work experience as a machine Operator in a production environment

Desirable:

- ♥ Basic food hygiene
- ♥ Knowledge of HACCP
- ♥ FMCG experience

the purpose of your role

You will work as an important part of a team supporting the production or supply chain team on the site you are based. Whilst ensuring a safe working area, you will undertake operational tasks to ensure we maintain the highest standards of product quality, the most effective use of raw materials and the highest levels of performance on our assets. You will support others within your working area to enable the whole team to deliver our fantastic products to our customers.

You will work to ensure the delivery of daily KPI's and targets in your area, ensuring high levels of efficiency and food safety standards. In your role you will complete first line reactive and proactive maintenance tasks ensuring optimal utilisation of our assets and the optimal use of raw materials.

Your responsibilities:

- ♥ Demonstrate a commitment to Health & Safety by working in a safe manner, role modelling our safety behaviours, challenging unsafe practices, rectifying unsafe conditions and escalating to other team members when support is needed.
- ♥ Active involvement, commitment and governance of the quality management system, making sure all relevant controls and procedures are completed effectively to validate food safety controls and the products we make exceed customer and consumer expectations. Escalate any food safety breach or quality issue and ensure that any product below our standards is identified and held and the issues are escalated appropriately, resolved and released.
- ♥ Understands, adheres and leads good manufacturing practices and company standards of hygiene, PPE, and dress code. Role models a 'Clean as You Go' approach, maintaining workplace organisation and visual management standards with the team.
- ♥ Effective operation and optimisation of equipment and priorities to meet the production demand and delivery of the highest quality of products.
- ♥ Through the ownership of performance and yield in your area/asset you will optimise running conditions and actively participate in improvement activities that ensure effective use of resources.

TOGETHER



AMBITIOUS



DISTINCTIVE



TRUSTED



- ♥ Ownership of the changeover activities and material replenishment in your area/asset, optimising resources and raw material yields.
- ♥ Analysis and interpretation of operational machine parameters to support your effective decision making and drive improvements.
- ♥ Ensure the accurate and timely recording of downtime and raw material usage in an area.
- ♥ Undertake basic fault finding and rectification on equipment and actively support the identification of root cause when escalating to the wider support team when required.
- ♥ Ensuring all equipment is properly cared for by the completion of effective cleaning and basic maintenance tasks.
- ♥ Makes decisions to support improvement to the area KPIs and makes recommendations for the continual improvement to equipment or processes with the Lead Operator or Line Manager.
- ♥ Energises the team and demonstrates a consistently enthusiastic approach, taking action quickly and encouraging others to do the same.

what good looks like for this role

Quality & Customer Focus

Sets the Food Safety standards within their teams, understands the quality management process and controls, ensuring all measures are completed and documented as required. Provides tools, coaching and guidance to effectively manage quality and validate quality standards.

Attention to detail and accurate communication

Effectively organises multiple activities and considers how those activities relate to others, visualising the steps needed to achieve goal. Actively listens and shares information and ideas, engaging, listening and responding to others views in a way that supports understanding.

Results focused

Thrives on being part of a team that are focused on achieving success and contributes by ensuring actions are assigned to the most appropriate individuals. Demonstrates a consistently energetic approach, taking action quickly and encouraging others to do the same.

Working at Pace

Demonstrates enthusiasm and encourages others to complete work quickly, gaining satisfaction from team achievement. Remains positive and focused on completion whilst working with energy and pace.

Works as part of a team

TOGETHER



AMBITIOUS



DISTINCTIVE



TRUSTED



Understands the performance measures in area of work, and how personal contribution supports in the creation of improvement plans. Works with the team to assess and consider before experimenting with new ways of working

Fault Finding

Able to diagnose cause and undertake repairs where suitable skills and knowledge exists, escalates for support as appropriate.

DRAFT

HR use

Date of last review:

Job reference no:

Job level:

Job family:

TOGETHER



AMBITIOUS



DISTINCTIVE



TRUSTED