



# Process Technologist

job description 4S



## the finer details

---

Which site am I based at?

A designated Yeo Valley Production site (tbc) Some travel maybe required to liaise with other departments/sites/suppliers or customers

Which team am I a part of?

Development

Who do I report to?

Senior Process Manager

Who do I look after?

N/A

Team size?

N/A

Do you have responsibility for a budget?

N/A

## Qualifications &

## Experience

---

### Essential:

♥ **Teamwork** –

## The purpose of your role

---

Under the direction of the Senior Process Technologist, the Process technologist will support in the launching & evaluating of new & existing products in the following categories (yogurt, ice cream, desserts, savoury & fruit) depending which site the role will be based at.

The role will support working closely with cross-functional teams to assist in improving and developing production processes & procedures, implement new product innovations and ensure quality standards are consistently met. Main areas of focus are:

- ♥ Supporting NPD/EPD launches
- ♥ Assist in the improving of existing and developing new processes
- ♥ Support in the product & material reformulation

**This role is critical in shaping the future of the Yeo Valley Product Portfolio.**

### Key responsibilities:

#### ♥ **Product Process Support**

To assist in the delivery of development projects from concept approval Gate 3 to launch delivery Gate 6.

Support in the sending of Nutritional, Shelf Life and Claims verification product and paperwork.

Co-ordinate and ensure trials are ready to run and all stakeholders have been notified.

#### ♥ **Process Improvement & Optimisation**

Support in analysing current manufacturing processes to drive continuous improvements to the business.

Support & lead trials to validate process improvements and new product formulations.

Support the implementation of process changes by testing and refining processes, ensuring efficiency, consistency, and sustainability.

#### ♥ **Quality Assurance & Compliance**

To assist the technical teams in maintaining the quality management systems and processes in line with legal, customer, company and other

TOGETHER



AMBITIOUS



DISTINCTIVE



TRUSTED



Ability to work well with a collaborative, cross-functional team environment and influence within own area of expertise.

- ♥ **Problem solving** – Proactively escalate with a hands-on approach to trouble shooting.
- ♥ **Communication** - Good verbal & written communication skills with the ability to present ideas and data clearly to technical & non-technical stakeholders
- ♥ **Drivers License** is essential due to multi-site locations

**Qualifications:**

- ♥ Food qualification or previous related food manufacturing experience in Process.

**Desirable Skills:**

- ♥ **Industry Knowledge-**  
Working knowledge of relevant legislation criteria and food production industry standards/HACCP

**Personal Attributes:**

- ♥ **Detail-Oriented** – Meticulous attention to detail in both product development and documentation
- ♥ **Adaptability** – Able to work in a fast-paced environment and adjust to changing priorities & project timelines. Resilience and supporting others are key.
- ♥ **Analytical Thinker** – strong, analytical skills, capable of interpreting data

best practice requirements which create, maintain and improve the integrity and food safety and quality of all products manufactured.

- ♥ **Cross Functional Collaboration**  
Work closely with the Innovation, Production, Quality Assurance & Logistic teams to assist in the smooth implementation of new processes and products to deliver “right first time” approach.
- ♥ **Documentation & Reporting**  
To assist in the generation of the critical path and delivery of projects that meets the target launch date  
  
Prepare & maintain accurate documentation related to process development, product trials and testing  
  
Report findings, progress and trial results/ data or changes to the Senior Process Manager and other relevant stakeholders

*What good looks like for this role*



**General Profile:**

The Process Technologist will be responsible for supporting process innovation and continuous improvement within Yeo Valley’s yogurt, ice cream, dessert, savoury & fruit product lines. The Process Development Technologist will be responsible for conducting factory trials, suggesting improving existing processes, and assisting with the development of new processes.

**Business Expertise:**

The Process Development Technologist has a basic grasp of industry best practices in process development and understands how their work integrates with cross-functional teams including Innovation, Technical, and Production.

**Leadership:**

While the primary responsibility will be hands-on process/ technical work, the Process Development Technologist can aim to lead smaller-scale projects and trials, coordinating efforts within a team to meet specific objectives.

**Impact:**

Their work on factory trials, process improvements, and NPD/EPD launches will be essential to meeting service and quality goals while ensuring the efficient scaling of new and existing products. By supporting



to guide decision-making processes

- ♥ **Tenacious** & “can do” attitude
- ♥ **Self-driven** with a growth mindset & can use initiative
- ♥ **Desire** and ability to influence & drive change
- ♥ **Hands on** & practical approach to working
- ♥ **Good IT skills** -Microsoft and database systems

in the improving of processes and contributing to the launch of innovative products, the Process Development Technologist will play a role in Yeo Valley’s ability to deliver high-quality products that meet customer expectations.

**Interpersonal Skills:**

The Process Development Technologist must possess strong communication skills to explain trial and process data information clearly to both technical and non-technical stakeholders. Their ability to work effectively with colleagues in multiple departments, and ensure alignment on product launch goals is crucial for success.

HR use

Date of last review:

Job reference no:

Job level:

Job family:

TOGETHER



AMBITIOUS



DISTINCTIVE



TRUSTED