



# Skilled Operator

## job description



### the finer details

Which site am I based at?

Which team am I a part of?

Who do I report to?

Who do I look after?

Team size?

Do you have responsibility for a budget?

### qualification s & experience

#### Essential:

- ♥ Good team working skills

### the purpose of your role

You will work as an important part of a team supporting the production or supply chain team on the site you are based. Whilst ensuring a safe working area, you will undertake routine operational tasks, which may include operation of equipment, whilst following procedures/ instructions to support the production and delivery of our fantastic products to our customers.

You will support the delivery of daily KPI's and targets, ensuring high levels of efficiency and food safety standards, whilst working as part of our operations team.

#### Your responsibilities:

- ♥ Demonstrate a commitment to Health & Safety by working in a safe manner, role modelling our safety behaviours, challenging unsafe practices, rectifying unsafe conditions and escalating to other team members when support is needed.
- ♥ Active involvement and commitment to the quality management system, making sure all relevant controls and procedures are completed effectively to validate food safety controls and the products we make exceed customer and consumer expectations. Escalate any food safety breach or quality issue and ensure that any product below our standards is identified and held and the issues are escalated appropriately, resolved and released.
- ♥ Understands and adheres to good manufacturing practices and company standards of hygiene, PPE, and dress code. Practices a 'Clean as You Go' approach, maintaining workplace organisation and visual management standards.
- ♥ Effective operation of equipment to support the delivery of the highest quality of products.
- ♥ Support fault finding on equipment to identify and fix the root cause, escalating for support when required.
- ♥ Ensuring all equipment is properly cared for by the completion of effective cleaning and basic maintenance tasks.
- ♥ Works well as part of a team, playing an active part in team and business successes. Engages with the daily challenges and opportunities and works effectively with others to overcome.
- ♥ Work with site teams to ensure effective use of raw materials and resources, active involvement in improvement projects, activities and events aligned to the team and site objectives.

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- ♥ Able to undertake manual tasks
- ♥ Attention to Detail
- ♥ Effective Communication
- ♥ Relevant work experience in a production environment

- ♥ Ensure the accurate and timely recording of downtime and raw material usage in an area.
- ♥ Ownership for specific changeover activities and material replenishment in your area/asset, optimising resources and raw material yield.
- ♥ Supports and offers informal guidance to other members of the team, sharing best practice, supporting their induction and offering advice to support the development of high performing teams.

#### Desirable:

- ♥ Basic food hygiene
- ♥ Knowledge of HACCP
- ♥ Experience as a machine Operator in a production environment

## what good looks like for this role

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### **Quality & Customer Focus**

Understands the reasons for quality management, and supports team to ensure compliance. Provides feedback on product changes actively participating in taste panels and with a good understanding of the requirements to deliver great quality consistently.

### **Attention to detail and accurate communication**

Accurately completes tasks with close attention and carefully controls for errors. Presents clearly the key points verbally and in written communication, adapting style relevant to the audience. Shares views and concerns in constructive manner with the aim to resolve issues

### **Results Focused**

Thrives on being part of a team that are focused on achieving success and contributes by delivering on assigned actions. Completes actions that deliver quantifiable improvements whilst supporting and encouraging others in the team to do the same.

### **Working at Pace**

Demonstrates enthusiasm and interest when discussing own and team's activities and goals. Remains positive and focused on completion whilst working with energy and pace.

### **Works as part of a team**

Understands and can articulate the team objectives and their role in the team. Develops positive working relationships with people and shows consideration to others

### **Fault Finding**

Able to undertake fault finding and repairs on basic equipment in own work area. Understands mechanical operation to a level that is able to undertake basic fault finding.

## HR use

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Date of last review:

Job reference no:

Job level:

Job family:

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